

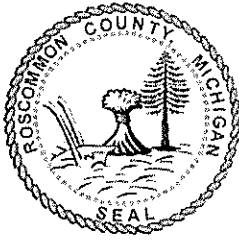
Roscommon County Board of Commissioners

500 Lake St.
Roscommon, MI 48653
(989) 275-8021
(989) 275-3161 (fax)

Robert E. Schneider, Chairman
Ken Melvin, Vice-Chairman
Marc J. Milburn, Commissioner
David Russo, Commissioner
Tim Muckenthaler, Commissioner

AGENDA MAY 13, 2020

1. Meeting Called to Order by Robert E. Schneider – 10:00 a.m.
2. Pledge of Allegiance
3. Roll Call of Board Members
4. Approval of Agenda
5. Approval of Minutes for Meetings – April 15, 2020 and April 22, 2020
6. Public Hearing – Amended Animal Control Ordinance
7. Public Comment – Please limit to 5 minutes/person
8. Class A Approvals
 - a. Move to approve Class A invoices (see attached) in the amounts of \$367,974.15 for the period of April 15, 2020 through May 12, 2020.
9. Administrator/Controller Report
10. Correspondence
 - a. J. Raschke, CEO of MidMichigan Community College
 - b. Delta Dental re: rate guarantee
11. Monthly Department Reports – Sheriff, Jail
12. Visitors
13. Unfinished Business/New Business
 - a. Roscommon County Small Business COVID19 Relief Loan Program
 - b. Economic Development Corporation Board Appointment
 - c. POAM MERS Transfer of Service
 - d. Update on Vulnerable Population(s)
 - e. COVID19 Preparedness and Response Plan
14. Motions/Resolutions
15. Committee Reports
16. Public Comment – Please limit to 5 minutes/person
17. Adjournment



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MOTIONS MAY 13, 2020

- 1. Move to authorize the Roscommon County Economic Development Corporation to utilize \$25,000.00 of the existing Revolving Loan Funds for the purpose of establishing and administrating the Roscommon County Small Business COVID19 Relief Fund Loan Program.**

April 15, 2020

The Roscommon County Board of Commissioner's met on Wednesday, April 15, 2020 for a Regular Meeting. The meeting was held online via Zoom. Chairman Robert E. Schneider called the meeting to order at 10:07 a.m.

The Pledge of Allegiance of the United States of America was recited.

Present: Schneider, Russo, Milburn, Muckenthaler, Melvin

Absent: None

Motion by Milburn, Second by Russo, to amend the Board Rules to allow for voting via video conferencing. On Roll Call: Ayes: Russo, Schneider, Milburn, Muckenthaler, Melvin. Nays: None. Motion Carried.

Motion by Milburn, Second by Muckenthaler, to approve the Board Agenda. On Roll Call: Ayes: Russo, Schneider, Milburn, Muckenthaler, Melvin. Nays: None. Motion Carried.

Motion by Muckenthaler, Second by Russo, to approve Board of Commissioner's Regular Meeting Minutes for March 11, 2020 and Special Meetings Minutes for March 16, 2020 & March 19, 2020. On Roll Call: Ayes: Russo, Milburn, Schneider, Muckenthaler, Melvin. Nays: None. Motion Carried.

Public Comment: None

Motion by Russo, Second by Muckenthaler, to approve Class A bills in the amount of \$4,771,229.60. On Roll Call: Ayes: Russo, Milburn, Muckenthaler, Schneider, Melvin. Nays: None. Motion Carried.

Administrator/Controller's Report: Controller Valentino shared how the daily operations at the Roscommon County Municipal Building have continued through the COVID-19 epidemic. The Audit is set to begin the end of May. The MIDC plan is due at the end of April.

Correspondence:

- A. Michigan State University Extension 4-H Family News
- B. Northern Lakes Community Mental Health Board Agenda

Monthly Department Reports: Sheriff, Central Dispatch

Visitors: Prosecutor Mary Beebe thanked the Board for continuing to support the staff during this time.

Unfinished Business/New Business: a. 2020 Equalization Report – Director Houserman reviewed the 2020 Roscommon County Equalization Report. CEV has increased 5.57% overall from the 2019 report. The taxable value also increased by 2.83%. b. Roscommon County Road Commission Ballot Language Proposal – Discussion took place to confirm the years the millage will cover. c. Gypsy Moth Millage Ballot Language Proposal – The millage will be reduced from 0.2500 to 0.125 mill. d. Veteran's Millage Ballot Language Proposal – This millage is a renewal, although it will be worded as new since it has expired. e. Youth Development and Leadership Millage Language Proposal – 0.125 mill will be requested. f. Animal Control Program Additional Millage Proposal – Director Mendyk shared the millage will cover maintenance and overall operation costs. g. The return to work date is extended until May 4th.

Approximately half of the fund balance is being used to cover payroll. If the return to work date is extended further than May 15 furlough may have to be considered. This will allow for provision of benefits. A Soft reopening will take place on May 4th. The Budget and Finance meeting scheduled for April 22nd will be rescheduled to the first May meeting.

Motions and Resolutions:

1. Motion by Russo, Second by Muckenthaler, to adopt the attached Resolution and authorize Chairman, Robert E. Schneider, Director of Equalization, Jamie J. Houserman, and County Clerk, Michelle M. Stevenson to sign the Statements of Acreage and Valuations (L-4024's) as equalized by the Roscommon County Board of Commissioners and the County Board of Commissioners Assessment Roll Certifications: (L-4037/2691 County-wide totals and individually for each municipality)

RESOLUTION

The Honorable members of the Board of Commissioners, County of Roscommon, Michigan, hereby certify that the assessment rolls of the Townships and Village have been examined and we find the rolls relatively equal as equalized.

We recommend that the valuations be equalized on taxable property, by class, in Roscommon County, for the year 2020 in compliance with Sections 209.5 and 211.34 MCL of 1948 as amended, and in accordance with the equalization certificates.

On Roll Call: Ayes: Schneider, Muckenthaler, Russo, Milburn, Melvin. Nays: None. Resolution Adopted.

Committee Reports: No reports at this time.

Public Comment: Phil Bendily spoke regarding Pat Gagne's coverage of IT during this time. Clerk Stevenson spoke regarding filing deadlines and curbside services. Sheriff Stern shared inmate total has been reduced. Schedule adjustments will be considered if the stay at home order is extended.

Motion by Milburn, Second by Russo, to adjourn meeting. All Ayes. Motion Carried.
Meeting adjourned at 10:47 a.m.

Robert E. Schneider, Chairman

Michelle M. Stevenson, County Clerk/Reg. Of Deeds

April 22, 2020

The Roscommon County Board of Commissioner's met on Wednesday, April 22, 2020 for a Regular Meeting. The meeting was held online via Zoom. Chairman Robert E. Schneider called the meeting to order at 10:00 a.m.

The Pledge of Allegiance of the United States of America was recited.

Present: Schneider, Russo, Milburn, Muckenthaler, Melvin

Absent: None

Motion by Milburn, Second by Russo, to approve the Board Agenda. On Roll Call: Ayes: Russo, Schneider, Milburn, Muckenthaler, Melvin. Nays: None. Motion Carried.

Public Comment: None

Administrator/Controller's Report: Controller Valentino discussed the soft reopening of the Roscommon County Municipal Building. Reopening is tentatively scheduled for May 4th, 2020.

Correspondence:

A. State of Michigan – Consumers Energy Public Hearing

Monthly Department Reports: None

Visitors: None

Unfinished Business/New Business: a. COVID - 19 Return to Work Phase I – The Commissioners reviewed a list of suggestions from department heads for reopening May 4th, 2020. The opening will be in phases. There will be consideration of staggering shifts and employees. Chairman Schneider asked for input as to whether there should be a meeting on May 1st to determine re-opening. b. Proposed Animal Control Ordinance – Animal Control Director Mendyk explained that some language has been clarified for a better understanding of the ordinance. A Public Hearing needs to be held prior to adopting the language. Chairman Schneider would like to get the Hearing scheduled.

Motions and Resolutions:

1. Motion by Russo, Second by Muckenthaler, to authorize the following language, as requested by the Roscommon County Road Commission, be presented to the Roscommon County Clerk's Office for inclusion on the August 4, 2020 Primary election:

ROAD IMPROVEMENT MILLAGE PROPOSAL

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of taxes which may be imposed by the County of Roscommon against real and tangible personal property be increased by 0.5000 mills (\$0.50 per \$1,000 of taxable value) on the taxable value of such property for a period of six (6) years, 2020 through 2025 inclusive, for the purpose of Maintaining and Rebuilding Local Roads and Municipal Streets wove within Roscommon County. And shall the Roscommon County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated \$696,285.00 for Roscommon

County in 2020. By law, the Village of Roscommon Downtown Development Authority (DDA) may capture and retain only that portion of the millage which is collected from the properties located within the defined DDA District boundaries?

On Roll Call: Ayes: Schneider, Muckenthaler, Russo, Milburn, Melvin. Nays: None. Motion Carried.

2. Motion by Melvin, Second by Muckenthaler, to authorize the following language be presented to the Roscommon County Clerk's Office for inclusion on the August 4, 2020 Primary election:

GYPSY MOTH SUPPRESSION PROGRAM MILLAGE

Shall the previously voted tax Limitation of General Ad Valorem Taxes within the County of Roscommon, imposed under Article IX, section 6 of the Michigan Constitution, be increased by 0.1250 mill (.125 cents per \$1,000.00 of taxable value) for 4 years, 2020 through 2023 inclusive, for the purpose of continuing to fund an inclusive Gypsy Moth Suppression Program, and shall the county be authorized to levy such increase in millage for said purpose, which will raise in the first year an estimated \$174,071?

On Roll Call: Ayes: Schneider, Muckenthaler, Russo, Milburn, Melvin. Nays: None. Motion Carried.

3. Motion by Melvin, Second by Milburn, to authorize the following language be presented to the Roscommon County Clerk's Office for inclusion on the August 4, 2020 Primary election:

VETERANS AFFAIRS PROGRAM MILLAGE

Shall the previously voted tax Limitation on General Ad Valorem Taxes within the County of Roscommon, imposed under Article IX, Section 6 of the Michigan Constitution, be increased by 0.1670 mil (\$.167 per \$1,000.00 of taxable value) for 6 years, 2020 through 2025 inclusive, for the purpose of operating, equipping, maintaining and providing monetary support and assistance services to Roscommon County veterans through the County of Roscommon Veterans Affairs Department and shall the county be authorized to levy such increase in millage for said purpose, which will raise in the first year an estimated \$232,560?

On Roll Call: Ayes: Schneider, Muckenthaler, Russo, Milburn, Melvin. Nays: None. Motion Carried.

4. Motion by Milburn, Second by Schneider, to authorize the following language be presented to the Roscommon County Clerk's Office for inclusion on the August 4, 2020 Primary election:

YOUTH LEADERSHIP AND DEVELOPMENT MILLAGE

Shall the tax Limitation of General Ad Valorem Taxes within the County of Roscommon, imposed under Article IX, section 6 of the Michigan Constitution, be increased by 0.1250 mill (.125 cents per \$1,000.00 of taxable value) for 4 years, 2020 through 2023 inclusive, for the purpose of funding sustainable and consistent youth development and leadership programming focused on improving quality of life and fostering community connections, and shall the county be authorized to levy such increase in millage for said purpose, which will raise in the first year an estimated \$174,071?

On Roll Call: Ayes: Schneider, Muckenthaler, Russo, Milburn, Melvin. Nays: None. Motion Carried.

5. Motion by Muckenthaler, Second by Milburn, to authorize the following language be presented to the Roscommon County Clerk's Office for inclusion on the August 4, 2020 Primary election:

ANIMAL CONTROL PROGRAM MILLAGE

Shall the tax limitation on General Ad Valorem Taxes with the County of Roscommon imposed under Article IX, section 6 of the Michigan Constitution, be increased by 0.1500 mill (.15 cents per \$1,000.00 of taxable value) for 4 years, 2020 through 2023 inclusive, for the maintenance and overall operations of the Roscommon County animal Shelter, and shall the county be authorized to levy such increase in millage for said purpose, which will raise in the first year an estimated \$203,144?

On Roll Call: Ayes: Schneider, Muckenthaler, Russo, Milburn, Melvin. Nays: None. Motion Carried.

Committee Reports:

Russo – All gates are open from Houghton Lake.

Milburn – None

Muckenthaler – None

Melvin – Higgins Lake was declared ice out on April 8th, 2020. The gates were closed.

Schneider – Lake St. Helen middle gate was closed April 1, 2020. Boards will be added as needed.

Public Comment: Sheriff Stern informed the Board of the staggered shifts currently implemented in his department. Emergency Manager Beaty updated that he has been in contact with nursing homes in our county and providing them with supplies.

Motion by Milburn, Second by Russo, to adjourn meeting. All Ayes. Motion Carried.

Meeting adjourned at 10:31 a.m.

Robert E. Schneider, Chairman

Michelle M. Stevenson, County Clerk/Reg. Of Deeds



**MidMichigan Community
Health Services**
AN AFFILIATE OF MIDMICHIGAN HEALTH

(A) 1

9249 West Lake City Road
Houghton Lake, MI 48629-9602
Phone (989) 422-5122
Administrative Fax (989) 422-6838
Clinical Fax (989) 422-4378
www.midmichigan.org/communityhealthservices

Date: March 11, 2020

Michelle M. Stevenson
Roscommon County Clerk & Register of Deeds
500 Lake Street, Roscommon, Michigan 48653
Email: stevensonm@roscommoncounty.net
Phone: (989) 275-5923 or (989) 275-5931
Fax: (989) 275-8640

Dear Ms Stevenson,

I am writing to express my interest in joining Board of the Economic Development Committee of Roscommon county. As the current Chief Executive Officer of MidMichigan Community Health Services, I have a strong interest in the development of Roscommon county.

As noted in my attached application, I have over 30 years in the health care industry. As the CEO of MidMichigan Community Health Services I am responsible to over 100 employees in the field of health care, with seven operating sites, 5 of which are located in Roscommon county. Last year, we provided services to over 15,000 patients through primary care, behavioral health and, by contract, dental services. I am also currently serving as the President-Elect of the Michigan Primary Care Association and on the Board of the Northern Michigan Opioid Response Consortium.

I look forward to hearing from you, and to partnering with you in the development of economic opportunities for all of Roscommon county.

Sincerely,

Jim Raschke, MBA
Chief Executive Officer
MidMichigan Community Health Services
jim.raschke@midmichiganhs.org
989-422-2105

(A) 21



Michelle M. Stevenson

**Roscommon County Clerk & Register of Deeds
500 Lake Street, Roscommon, Michigan 48653
Email: stevensonm@roscommoncounty.net
Phone: (989) 275-5923 or (989) 275-5931
Fax: (989) 275-8640**

**Application for the Roscommon County
Economic Development Committee**

All applications should be submitted to the Roscommon County Clerk, Michelle M. Stevenson. They can be submitted in person, by email at clerk@roscommoncounty.net or by mail to Roscommon County Clerk, 500 Lake Street, Roscommon, MI 48653. All applications must include a letter of interest.

Name:	James (Jim)	Raschke
	First	Last
Address:	5701 Lantern Ln	
	Midland	MI
	City/Town	State
		48642
		Zip

Phone: 989-422-2105

Email: jim.raschke@midmichiganhs.org

Qualifications for position:

Currently employed as Chief Executive Officer of MidMichigan Community Health Services which employs over 100 persons in the field of health care, with seven operating sites, 5 of which are located in Roscommon county. Serving as President-Elect of the Michigan Primary Care Association and on the Board of the Northern Michigan Opioid Response Consortium. Over 30 years in the health care industry.

I, the undersigned, certify that I shall not derive any personal profit or gain, directly or indirectly by reason of participation. Additionally, I affirm that there is no interest of any kind that may benefit me, my relatives nor my friends by my participation with the above named committee.

Date: March 11, 2020

Signature: James P Raschke



COVID-19 Updates

from Delta Dental of Michigan, Ohio, and Indiana

(B)

Thank you to our valued customers
for your continued support.

April 24, 2020

Dear Valued Client,

Delta Dental of Michigan, Ohio, and Indiana understands the financial challenges that our clients have faced in the wake of the COVID-19 pandemic. In response, we are pleased to announce our Pandemic Relief Program. The intent of this program is to help ease the financial burden for our clients and demonstrate our committed partnership.

Clients with effective dates of April 1, 2020, or prior, are eligible.

The Pandemic Relief Program consists of the following:

1. Premium/Administrative Credit:

- Delta Dental of Michigan, Ohio, and Indiana will credit clients **one month** of premium (fully insured) or administration fee (ASO). The credit will be reflected on our June invoice and will be based on the actual premium or administration fee calculated within Delta Dental's billing system for April. Retroactive adjustments will not be considered in determining the credit.
- The credit will be stated in a separate line item on the June invoice.
- If the credit is greater than the amount of the June invoice, the additional credit will be applied to future invoices until the full credit has been exhausted.
- Any retroactivity will still be reflected within the June invoice, just as it is every month.
- This is a one-time credit, and there will be no retroactivity refunds reflected on future invoices. For example, if a client adds a new subscriber in August with an effective date of February 1, we will not credit the premium for that subscriber back to the group for the month of April.

(B)2

2. Current Rate Extension:

- Delta Dental of Michigan, Ohio, and Indiana ASO clients with renewal dates between June 1, 2020, and May 31, 2021, will receive no increase to their current administration rates upon renewal for a one-year period.
- Fully insured clients with renewal dates of June 1, 2020, through May 1, 2021, will experience no change to their current rates at time of renewal for a one-year time frame.
- We will continue to administer clients under a multiyear contract according to the terms of the existing contract.
- If a client has a rate cap provision in place, the current rates will continue forward for one year provided the anniversary date falls between June 1, 2020, and May 1, 2021.
- If you have already received and agreed to a renewal rate that is a decrease from your current rate, for an effective date of June 1, 2020, or later, Delta Dental will honor the renewal offer as yet another gesture of our appreciation of your continued business.
- As always, your account manager is prepared to work with you as a valued client on any plan options that you are considering, as well as a multiyear rate proposal if desired.

We sincerely hope that our Pandemic Relief Program will help our clients during this uncertain time. Thank you for your continued support.

If you have any questions, please reach out to your Delta Dental account manager.

Be healthy,



Tony Robinson
Senior Vice President and Chief Marketing Officer
Delta Dental of Michigan, Ohio, and Indiana

COUNTY of ROSCOMMON OFFICE of SHERIFF



Edward Stern
Sheriff

Ben Lowe
Undersheriff

Eric Tiepel
Lieutenant
Uniform Services Division

111 S. Second St.
Roscommon, MI 48653
Telephone 989-275-5101 Fax 989-275-5843
Email: roscosheriff@roscommoncounty.net

Laurie Beck
Lieutenant
Jail Administrator

ACTIVITY REPORT TO ROSCOMMON COUNTY BOARD OF COMMISSIONERS APRIL 2020

Patrol Miles
28,549

Traffic Stops
38

Verbal Warnings
47

Citations Issued
19

OWI Arrests
0

Arrests – Other
8

Number of Counts Arrested – Other
16

Accidents Handled
12

Complaints Handled
286

Other APRIL Activity

-COVID-19 RESTRICTIONS IN EFFECT
-ASSIST GERRISH P.P.D. @ RAPS FOOD TRUCK
-MANY HOURS IN OFFICE AND ON THE ROAD
HANDLING EXECUTIVE ORDER COMPLAINTS

Regular Patrol		
Mileage		27320
Patrol Time		1034
Report Time		99
Court Time		1
Training		37
Transport		64
Accidents		16
Criminal		50
Non Criminal		203
Other		310
Traffic Stops		37
No Citation		45
Citations Issued		16
OWI Arrests		0
Other Arrests		6
Arrest Charges		14
Civil Papers- Att		0
Civil Papers- Served		0
County Rds		
Pd		4
Pi		1
Fatal		0
Expressway		
Pd		2
Pi		1
Fatal		0
Trunk Line		
Pd		2
Pi		0
Fatal		0
Village		
Pd		0
Pi		0
Fatal		0
Non Traffic		1
Boating Accidents		
Property Checks		104
PC General		532
LI		177
D-Comp		301
G-Comp		40
Contacts		1385

20-Apr

Village Patrol		Apr-20		
Mileage	=	111		
Hours	=	23		
Stops	=	0		
VW	=	0		
Citations	=	2		
		2		
Criminal	=	0		
Non Criminal	=	7		
Report Writing		2		
Accidents	=	2		
Arrests	=	2		
Arrest Charges	=	2		
Contacts	=	24		
Prop. Check	=	33		
Liquor Inspections	=	24		

**Activity Report to Village of Roscommon
Village Patrol Paid Hours**

Details

COVID-19 Restrictions

**DWLS
WARRANT ARREST
RESIST & OBSTRUCT
LEAVE SCENE OF PROP DAMAGE ACC**

Complaints
D- ARGUMENT/R&O/WARRANT ARREST- RIVERFORE
D- CAR/DEER- WALK INTO ROSH
D- HIT & RUN PDA- FAMILY FARE

Apr-20 **Additional Village Activity**

Hours	10
Criminal Complaints	0
Non Criminal Complaints	4
Traffic Stops	2
Verbal Warnings	2
Citations	0
OWI Arrests	0
Other Arrests	0
Arrest Counts	0
Accidents	0
Assist EMS	1

Type of Complaints Handled

- P- LOW HANGING WIRE/ N. FOURTH ST
- D- DHHS ASSIT/ SHERWOOD
- D- SUICIDAL SUBJECT- TRANSPORTED BY EMS
- D- ARGUMENT- SIXTH ST

COUNTY of ROSCOMMON OFFICE of SHERIFF



Edward F. Stern
Sheriff

Benjamin Lowe
Undersheriff

Eric Tiepel
Lieutenant
Uniform Services Division

Laurie L. Beck
Lieutenant
Jail Administrator

111 S. Second St.
Roscommon, MI 48653
Telephone 989-275-5101 Fax 989-275-5843
Email: roscosheriff@roscommoncounty.net

Revenues April 1st to April 30th 2020, Previous Month March 1st to March 31st 2020

<i>MDOC Diverted Felons</i>	\$9,800.00		\$13,080.00
<i>MDOC Detainers</i>	\$350.00		\$2,520.00
<i>R&B Sentenced</i>	\$8,728.00		\$3,474.00
 <i>Federal Detainees</i>	 \$11,825.00		 \$11,330.00
<i>Average Daily Population</i>	51		74
<i>Highest Daily Count</i>	66		83
<i>Lowest Daily Count</i>	44		66
 <i>New Admissions</i>	M-7	F-4	M-52 F-27
<i>Releases</i>	M-19	F-14	M-65 F-28
 <i>Average Length of Stay</i>	74 days		15 days

Total Revenue for Month= \$30,703.00

(Previous Month)= \$30,404.00

TOTAL TO DATE: \$123,057.00

Lt. Laurie L. Beck
Jail Administrator