

January 13, 2016

The Roscommon County Board of Commissioner's met on Wednesday, January 13, 2016 for a Regular Meeting. Chairman Robert E. Schneider called the meeting to order at 10:00 a.m.

The Pledge of Allegiance of the United States of America was recited.

Present: Russo, Melvin, Schneider, Milburn, Stefanko

Moved by Milburn, Seconded by Stefanko, to approve the Board Agenda. On Roll Call: Ayes: Russo, Melvin, Schneider, Stefanko, Milburn. Nays: None. Motion Carried.

Moved by Schneider, Seconded by Melvin, to approve 2015 Board of Commissioner's Regular Meeting Minutes for December 23rd. On Roll Call: Ayes: Russo, Melvin, Schneider, Stefanko, Milburn. Nays: None. Motion Carried.

Public Comment: None

Moved by Melvin, Seconded by Russo, to approve Class A bills in the amount of \$440,922.79. On Roll Call: Ayes: Russo, Melvin, Schneider, Stefanko, Milburn. Nays: None. Motion Carried.

Moved by Russo, Seconded by Stefanko, to approve Claims & Accounts in the amount of \$133,752.70. On Roll Call: Ayes: Russo, Melvin, Schneider, Stefanko, Milburn. Nays: None. Motion Carried.

Administrator/Controller's Report: The Administrator/ Controller gave a brief overview of her office. All 2016 wage and benefit adjustments were inputted as well as updating all tax tables. She has begun auditing for the processing of 1099's and Noelle is reviewing payroll and tax reports to start the W2's and 1095 C forms. Closing of the books for 2015 will be a slow process due to waiting for the end of January Class A's and Claims to record accruals from December 2015. The MDNR approved the County's request for ownership of the property in which the tower stands. Treasurer Ragan and Jodi met with Jim Redding of Rowe Engineering to review the current status of projects and the loan status. Michael Beaty has begun the process of transitioning to EMD/E911 Tech. There are several training classes in the next months that Mike will be attending and he will also begin participating with Bill Ernat of EMGOG in the current grant projects. The Animal Shelter will be applying for a MMAMC Safety grant for protective clothing and gear for animal control. The 2015-2016 Child Care Fund Budget has been approved and the County will begin receiving reimbursements for the months of October through December!

Correspondence:

- A. Michigan Department of Natural Resources 2016 Recreational Grant Workshops
- B. Crawford-Roscommon Conservation District 2015 Annual Report

Monthly Department Reports: Sheriff's Department

Visitors: None

Unfinished Business/New Business: A presentation of County board Meeting video tapings. Phil Bendily, IT Director, presented samples of video from several different county's Board of Commissioners Meetings. He also gave a preview of Roscommon County's YouTube Channel. Discussion continued among the Board regarding videotaping of the meetings.

Motions and Resolutions:

1. Moved by Schneider, Seconded by Russo, to adopt the 2016 Roscommon County Commissioners Board Rules and Procedures as presented. On Roll Call: Ayes: Russo, Schneider, Milburn, Stefanko, Melvin. Nays: None. Motion Carried.
2. Moved by Milburn, Seconded by Stefanko, to adopt the 2016 Roscommon County Commissioners Committee List as presented. On Roll Call: Ayes: Russo, Schneider, Milburn, Stefanko, Melvin. Nays: None. Motion Carried.

Committee Reports:

Russo: 911 Authority Board Meeting New Chair Jim Lippert, vice Chair Rebecca Ragan, Planning Commission, Claims & Accounts

Melvin: Veterans Affairs, \$15,000 Grant approved for second full time employee, Also Receiving \$500 from RCCF, Green Light Project

Stefanko: Claims & Accounts, Sub group meeting for Collaborative Board, Animal Shelter update re: phones & security issues, awaiting disposition on the 1/31 shot clinic.

Milburn: Organizational Meeting

Schneider: Organizational Meeting, Agenda Meeting, Chairman Schneider asked Board to make sure all committees are at full membership. He also informed the Board regarding the upcoming MAC Conference.

Public Comment: Michelle M. Stevenson, County Clerk Reg. of Deeds, spoke regarding written records being required to be kept from the Standing Committees.

Moved by Milburn, Seconded by Russo to adjourn meeting. All Ayes. Motion Carried.
Meeting adjourned at 11:05 a.m.

Robert E. Schneider, Chairman

Michelle M. Stevenson, County Clerk/Reg. Of Deeds