

January 13, 2021

The Roscommon County Board of Commissioner's met on Wednesday, January 13, 2021 for a Regular Meeting. The meeting was held online via ZOOM. Chairman Robert E. Schneider called the meeting to order at 10:00 a.m.

The Pledge of Allegiance of the United States of America was recited.

Present: Schneider, Milburn, Muckenthaler, Melvin (from home), Russo (from home)

Absent: None

Motion by Milburn, Second by Russo, to approve the Board Agenda. On Roll Call: Ayes: Russo, Schneider, Milburn, Muckenthaler, Melvin. Nays: None. Motion Carried.

Motion by Muckenthaler, Second by Schneider, to approve Board of Commissioner's Regular Meeting Minutes for December 9, 2020 and December 18, 2020. On Roll Call: Ayes: Milburn, Schneider, Muckenthaler, Melvin, Russo. Nays: None. Motion Carried.

Public Comment: None

Motion by Russo, Second by Muckenthaler, to approve Class A bills in the amount \$405,231.49. On Roll Call: Ayes: Milburn, Muckenthaler, Schneider, Melvin, Russo. Nays: None. Motion Carried.

Motion by Muckenthaler, Second by Schneider, to approve Claims & Accounts in the amount of \$111,755.90. On Roll Call: Ayes: Milburn, Muckenthaler, Schneider, Melvin, Russo. Nays: None. Motion Carried.

Administrator/Controller's Report: CDBG grant funding was extended to the townships for any reimbursements specifically related to COVID that they have not already received funding for. Their deadline is January 15th. She is working on the final audit for the PSPHPR grant. Administrator/Controller Valentino has been working with the RCRC Finance Manager regarding the cost allocation being assessed to the road commission from the county. This is a cost allocated for indirect costs related to non-statutory duties and are allowed under statute. Other county departments are assessed this cost annually. The charge for RCRC would be roughly \$3000.00. Gypsy Moth is working to finalize the spray areas for 2021. No estimates available yet but will likely cover over 20,000 acres. GIS job description has been reviewed and placed into a level 5 category by the Wage & Salary Compensation Committee. A/C Valentino will be providing it to the Board for review at the next meeting. At this time she has received 25 resumes/cover letters for the Director of Building & Grounds position. Resumes will continue to be accepted until January 25th. Following the deadline a review of the resumes will occur to determine those qualified and then interviews will be scheduled. Jodi is doing some follow up work on the Designated Assessor position. Some townships did not submit all of the necessary information. MSB Restart Program: need some direction from the Board of Commissioners regarding priorities to utilize the \$40,250.00 available for EDC special projects. Solid Waste Plan Amendment has been forwarded to the State by Vicki Gagan of American Waste for final approval. Jodi is also working on final fiscal numbers for 2020 and anticipates additional transfers from the general fund to other funds for losses/over expenditures. She will be meeting with Mr. Blasky and his attorney in the near future regarding the trees on Mr. Blasky's property causing an obstruction to runway 36 at the county airport. Currently reviewing establishing a remote work policy, and a Soil Erosion Ordinance. Our Director of Veteran's Affairs, Heath Nemeth, has been recertified for another 5 years. Jodi will be working to establish a process for claiming and recouping costs incurred from the estates of Roscommon County residents who have passed away and are unclaimed. The COVID pay previously approved in 2020 has expired as of 12/31/2020.

Correspondence:

- A. Northern Lakes Community Mental Health Authority
- B. Letter from Merianne Tappan
- C. Northern Michigan Children's Assessment Center

Monthly Department Reports: Roscommon County Economic Development Corporation

Visitors: None

Unfinished Business/New Business:

- A. Final Review of 2021 Board Rules
- B. Final Review of 2021 Commissioner Committee List

Motions and Resolutions:

1. Motion by Milburn, Second by Russo, to adopt Board Rules as presented for 2021.

On Roll Call: Ayes: Schneider, Russo, Muckenthaler, Milburn, Melvin. Nays: None. Motion Carried.

2. Motion by Muckenthaler, Second by Schneider, to adopt Committee Assignment List as presented for 2021.

On Roll Call: Ayes: Schneider, Russo, Muckenthaler, Milburn. Nays: Melvin. Motion Carried.

3. Motion by Melvin, Second by Russo, to appoint the following employees to serve on the Roscommon County Wage and Salary Committee for fiscal year 2021:

Benjamin Lowe
Noelle Martin
Marcie Dankert
Amy Foster
Heath Nemeth

Nadine Lockwood
Theresa Downey
Kaye Myers
Vance Stringham

On Roll Call: Ayes: Schneider, Russo, Muckenthaler, Milburn, Melvin. Nays: None. Motion Carried.

4. Motion by Russo, Second by Melvin, to appoint April Hehir to the Brownfield Redevelopment Authority Board effective January 1st, 2021 through December 31st, 2024.

On Roll Call: Ayes: Russo, Melvin, Schneider, Milburn, Muckenthaler. Nays: None. Motion Carried.

Committee Reports:

Russo: Claims & Accounts, 911 Authority Board, Planning Commission, Organizational Meeting

Milburn: Airport, Organizational Meeting

Muckenthaler: Claims & Accounts, Organizational Meeting

Melvin: Agenda, Veterans Affairs, Organizational Meeting

Schneider: Agenda, Organizational Meeting

Public Comment: Clerk Stevenson informed the Board of the Risk Limiting Audit that is currently taking place throughout the state regarding the November 2020 Election.

Motion by Milburn, Second by Russo, to adjourn meeting. All Ayes. Motion Carried.

Meeting adjourned at 10:30 a.m.

Robert E. Schneider, Chairman
Deeds

Michelle M. Stevenson, County Clerk/Reg. Of