

**January 27, 2021**

The Roscommon County Board of Commissioner's met on Wednesday, January 27, 2021 for a Regular Meeting. The meeting was held online via ZOOM. Chairman Robert E. Schneider called the meeting to order at 10:11 a.m.

The Pledge of Allegiance of the United States of America was recited.

**Present:** Schneider, Milburn, Muckenthaler, Melvin (from home), Russo (from home)

**Absent:** None

Motion by Milburn, Second by Russo, to approve the Board Agenda. On Roll Call: Ayes: Russo, Schneider, Milburn, Muckenthaler, Melvin. Nays: None. Motion Carried.

**Public Comment:** None

**Administrator/Controller's Report:** Administrator/Controller Valentino updated the Board on the four remaining lawsuits involving the county. They are all sitting still at the moment with the CHLL v Roscommon County looking to move forward next month. The COVID grants are being audited in house. The Municipal complex is back open to the public, and where possible, work must continue remotely. A request was received from the Union to review the 2021 Consolidated Appropriations Act regarding quarantine pay. There were 27 resumes received for the Director of Maintenance and Operations position. 21 met the minimum requirements. The review process will be next. The GIS position will be posted internally and then externally, if needed. The Administration Secretary position has been posted internally and will be posted externally, if needed. The first COVID vaccination clinic for Roscommon County critical/essential workers was held last week. Gary King of Keller Thoma (our labor attorney) has retired. There is a new jail management system. The training will include our E-911/Sheriff's Office and Crawford County 911/Sheriff's Office. Valentino attended virtual training for FMLA and FOIA. Weekly work will continue on accruals in preparation of the audit. The 1099's and W-2's will be ready by the end of the month.

**Correspondence:**

- a. Molecular Analysis of East Tawas Report (Common Mergansers)
- b. Wexford County Resolution No. 20-30
- c. MSUE Roscommon County 4-H Family News
- d. St. Vincent de Paul, Roscommon – Rental Inspections

**Monthly Department Reports:** Animal Control Operations, E911

**Visitors:** None

**Unfinished Business/New Business:** None

**Motions and Resolutions:**

1. Motion by Muckenthaler, Second by Milburn, to adopt and administer the MERS Defined Benefit (DB) Plan and MERS Hybrid Plan Agreement Addendums (see attached), effective January 27, 2021 defining specific leave types to be allowed for service credit. Adoption of amendments are not a change in past application, simply a requirement of MERS to define those leaves included.

On Roll Call: Ayes: Schneider, Russo, Muckenthaler, Milburn, Melvin. Nays: None. Motion Carried.

2. Motion by Melvin, Second by Russo, to reappoint Bill Tudor to the Roscommon County Recycling Committee for a four (4) year term beginning February 1, 2021 through January 31, 2025.

On Roll Call: Ayes: Schneider, Russo, Muckenthaler, Milburn, Melvin. Nays: None. Motion Carried.

3. Motion by Russo, Second by Muckenthaler, reappoint Jack McCauley to the Roscommon County Recycling Committee for a four (4) year term beginning February 1, 2021 through January 31, 2025.

On Roll Call: Ayes: Schneider, Russo, Muckenthaler, Milburn, Melvin. Nays: None. Motion Carried.

4. Motion by Muckenthaler, Second by Schneider, to approve the GIS Specialist position as approved by the Personnel Committee (see attached); position will be set at pay level 5 as recommended by the Wage and Salary Committee.

On Roll Call: Ayes: Schneider, Russo, Muckenthaler, Milburn, Melvin. Nays: None. Motion Carried.

5. Motion by Milburn, Second by Muckenthaler, to amend Motion 4 approved on January 13, 2021 by the following amendment to term and dates:

“Move to appoint April Hehir to the Brownfield Redevelopment Authority Board for a partial term beginning January 13, 2021 through October 31, 2023.”

On Roll Call: Ayes: Schneider, Russo, Muckenthaler, Milburn, Melvin. Nays: None. Motion Carried.

6. Motion by Muckenthaler, Second by Milburn, adopt Resolution No. 2021-01-01 “Approving Temporary Waiver of Specific Articles of Ordinance No. 6 Animal Control Ordinance”:

RESOLUTION NO. 2021-01-01  
APPROVING TEMPORARY WAIVER OF SPECIFIC ARTICLES OF  
ORDINANCE NO. 6 ANIMAL CONTROL ORDINANCE

**WHEREAS**, Roscommon County is a municipality in the State of Michigan, granted powers and immunities under the provisions of the Michigan Constitution, Michigan Compiled Laws and judiciary rulings related to county government; and

**WHEREAS**, on May 27, 2020 at a regularly scheduled meeting, the Roscommon County Board of Commissioners adopted Ordinance No. 6 “Animal Control Ordinance – Amended” effective July 1, 2020, relating to and providing for animal control within the boundaries of Roscommon County; prescribing the licensing and vaccination of dogs and the confinement of animals under certain circumstances authorizing an annual census to be made of dogs; enumerating certain violations and penalties; prescribing the County Treasurer’s duties with regard to animal control; authorizing certain fees and expenses; and

**WHEREAS**, Article IV, Sections 1 – 4 of Roscommon County Ordinance No. 6 establishes that on or before February 28th of each year, the owner of any dog four (4) months old or older, except as provided in Section 3 of this Article, shall apply to the ACO or Treasurer in writing for a license for each dog owned or kept by said owner and that such application for a license shall be accompanied by proof of vaccination of the dog for rabies by a valid certificate of vaccination for rabies with a vaccine licensed by the United States Department of Agriculture, signed by an accredited veterinarian; and

**WHEREAS**, the Roscommon County Animal Control Program annually offers low cost shot clinics to residents of Roscommon County for the purpose of increasing canine rabies vaccinations, providing an opportunity for dog owners of Roscommon County to obtain needed vaccinations at an affordable cost; and

**WHEREAS**, various required and necessary social gathering restrictions related to the global COVID-19 pandemic has prevented the normal scheduling of low cost shot clinics as previously scheduled in past years by the Roscommon County Animal Control Program, which provided residents the opportunity to not only comply with mandated and essential canine care but also purchase State of Michigan and County of Roscommon required dog licenses at a rate significantly reduced through February 28th of each year; and

**WHEREAS**, the Roscommon County Board of Commissioners along with the Director of Animal Control recognize that the Federal, State and Local COVID-19 restrictions have prohibited Roscommon County from hosting low cost shot clinics, thereby preventing a large population of Roscommon County canine owners from purchasing licenses at the discounted rate prior to February 28<sup>th</sup>, as stated in Ordinance No. 6 “Animal Control Ordinance – Amended”;

**NOW, THEREFORE, BE IT RESOLVED** that the Roscommon County Board of Commissioners approves a temporary waiver of Article IV, Sections 1 – 4 of Roscommon County Ordinance No. 6 “Animal Control Ordinance – Amended”, specifically:

1. Extension of discounted license fees from February 28<sup>th</sup> to April 1<sup>st</sup>
2. Delinquent fee of \$40.00 per license shall not be applicable until April 2<sup>nd</sup>

**BE IT FURTHER RESOLVED** that, under Article XIV, Section 1 of Roscommon County Ordinance No. 6 “Animal Control Ordinance – Amended”, all township, village and city treasurers of Roscommon County shall receive the sum of One Dollar (\$1.00) for each dog license issued and receive the sum of Fifty Cents (\$0.50) for each discounted license they sell throughout this period.

On Roll Call: Ayes: Schneider, Russo, Muckenthaler, Milburn, Melvin. Nays: None. Resolution Adopted.

**Committee Reports:**

Russo: Personnel Committee, HLIB – Houghton Lake is currently 1” over winter level.

Milburn: NMCAA, COA

Muckenthaler: EMCOG, Collaborative Board

Melvin: Agenda

Schneider: Agenda, Personnel Committee

**Public Comment:** Clerk Stevenson spoke regarding the Roscommon County Planning Commission establishment and the need to amend their bylaws. Also, there will not be a May Election in Roscommon County. Greg Semack discussed the Molecular Analysis of East Tawas with regards to Common Merganser relocation.

Motion by Milburn, Second by Russo, to adjourn meeting. All Ayes. Motion Carried.  
Meeting adjourned at 10:30 a.m.

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Robert E. Schneider, Chairman  
Deeds

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Michelle M. Stevenson, County Clerk/Reg. Of