

**County of Roscommon Brownfield Redevelopment Authority**  
**February 17, 2021**  
**Meeting Minutes**

Present: Brenda Bachelder, Edward Bergeron, Michael Briggs, April Hehir,  
Katherine Methner, Robert Spaulding

Absent: Wendy Engle, Rebecca Ragan

Guests: None

- I. Meeting called to order by Katherine Methner at 8:32 a.m.
- II. Pledge of Allegiance
- III. Agenda changes: None
- IV. Introduction of Guests: None
- V. Approval of January 20, 2021 meeting minutes: Motion made by Ed Bergeron to approve, seconded by April Hehir, all approved.
- VI. Vacant Positions: Received email on 1/20/21 from Nancy McNamara stating that she would like to resign. There are now two vacant positions. Discussed options to fill those vacancies. A realtor would be a good addition to our board. Brenda Bachelder will invite Ruth Clemens to the next BRA meeting.
- VII. BRA Site List Update: Group gave update on their progress.
- VIII. Board Member Comments: Discussed next steps and marketing plan for top sites in Roscommon County. Discussed inviting Lindsay Miller from the MEDC to attend an upcoming meeting. Ed Bergeron will create a marketing plan and will research other BRA's to see how they promote their properties.
- IX. Guest Comments: None
- X. Agenda items for upcoming meeting: Updating site list

Meeting adjourned 9:10

Next Meeting via ZOOM 8:30 a.m., Wednesday March 17, 2021