

Roscommon County Brownfield Redevelopment Authority
May 19, 2021
Meeting Minutes

Present: Brenda Bachelder, Michael Briggs, Wendy Engle, April Hehir, Katherine Methner, Rebecca Ragan

Absent: Ed Bergeron, Robert Spaulding

- I. Meeting called to order by Katherine Methner at 8:31 a.m.
- II. Pledge of Allegiance
- III. Agenda changes: None
- IV. Introduction of Guests: Ruth Clemens
- V. Approval of the April 21, 2021 meeting minutes: Motion made by Mike Briggs, seconded by Rebecca Ragan to approve, all yes. Motion approved.
- VI. Meeting Structure: Katherine suggested meeting in person when EDC starts meeting in person. The consensus of present members is that ZOOM is preferred, so will continue until further notice.
- VII. BRA Site List Update, challenges, new additions:

There have been a couple roadblocks with not being able to find some sites. Rebecca will compile a list of those her and Phil need help finding. Phil has some sites posted already, currently on the county website under EDC, then BRA. A link directly to the BRA is being worked on.

April commented that some we cannot locate may not exist anymore.

Ruth Clemens wanted to see that all vacant commercial properties that are available (on the market) are exposed. Properties are listed on the county website under "Doing Business" then "Commercial Properties".
- VIII. EDC Website/Priority Sites: Sharp's Corner and the old Kirtland campus. April will check to see if they are adjacent to or already known Brownfield sites.
- IX. Property Listing/Website Update: Covered above.
- X. 2022-2026 BRA Strategic Priorities: No comment at this time. Keep on agenda as a rolling item.
- XI. Vacant Positions: 2 vacancies – not actively recruiting and will probably stay vacant until we get something off the ground.

XII. Board Member Comments:

Katherine feels someone should attend the Annual Brownfield Seminar in person and/or virtually. Possibly money can come from EDC for BRA training.

April will put a list together for BRA training and send to everyone. There is a National Brownfield Conference every other year in December. This year is in Oklahoma City, OK.

A possible different meeting schedule was mentioned after all groundwork is done.

XIII. Guess Comments: No Comments

XIV. Agenda items for upcoming meeting:

BRA List

Updates from Rebecca on website

Meeting adjourned at 9:01 a.m.

Next Meeting 8:30 a.m. Wednesday June 16, 2021 via ZOOM